PLEASE NOTE: All Norman motorised products are pre-programmed at the factory, prior to being shipped out. Please do not perform any of the below functions until you have powered the motor up and tested the product operation.

Wake the Motor (New Installation)

1. Press and hold the shade button for 3 seconds.
    a. The light will blink green to indicate that the motor is now awake.
    b. The light will blink red to indicate that the motor is now asleep.

Pairing the Shades to a Channel

1. Press the shade button 3 times. The green light will start blinking while the shade is ready for pairing.
2. Press and hold the SET button for 3 seconds
    a. The LED light will then blink green indicating that the remote is in SETUP mode.
3. Press the Channel (1-5) for the Motor to be added to.
4. Press and hold the SET button on the Remote for 3 seconds and the channel buttons will stop blinking which indicates the remote is no longer in SETUP mode.

Set the Upper Limit

1. Ensure that the bottom rail is at the desired position. For a TDBU or Day & Night shade, please ensure that the middle rail too is at the desired position.
2. Using a pin (not provided), press and hold the RESET button for 1 second. The center buttons will start blinking and the remote will now be in RESET mode.
3. Choose the channel which is paired to the shade. The selected channel will light up.
4. Press the (⋀) open button to save upper limit.

Set the Fully Closed Limit

1. Move the shade to the desired position.
2. Using a pin (not provided), press and hold the RESET button for 1 second. The center buttons will start blinking and the remote will now be in RESET mode.
3. Choose the channel which is paired to the shade. The selected channel will light up.
4. Press the (⋁) open button to save lower limit.

NOTE: Once the Upper and Fully Closed limited have been set, the BestPrivacy, BestView, and Favourite positions will be automatically set. If you wish to program a new Favourite position, please follow the below steps.

Set the Favourite Position

1. Move the shade to the desired location.
2. Press and hold the SET button for 3 seconds, and the center buttons will blink.
3. Choose the channel which is paired to the shade. The selected channel will light up.
4. Press the (☆) button to save the new Favourite location.

Brisbane Showroom
19/14 Argyle Street, Albion
QLD 4010

Sydney Showroom
3A/10 Rodborough Rd, Frenchs Forest
NSW 2086

Melbourne Showroom
39/337 Bay Rd, Cheltenham
VIC 3192

Wake the Motor (New Installation)

The Portrait motorised shades are sent from the factory asleep, to conserve the battery charge.

1. Press and hold the shade button on the headrail for 5 seconds.

   i. The LED light will blink green, to indicate the motor is ready

   ii. If the LED light blinks red, this indicates the motor is now off

Before following the instructions below, please check that the Portrait motorised system is not already configured. The remote(s) and motor(s) are designed to be preprogrammed in the factory and should not require pairing or limit setting. Only shades of the same type should be programmed to the same channel as this will ensure optimal operation.

Add or Remove Shade from a Remote Channel

The instructions for adding or removing a shade from a channel on the remote is the same.

1. Press the shade button on the headrail 3 times. The LED will start blinking green, to indicate it is ready to receive a command.
2. Remove the battery cover on the remote, then press and hold the SET button for 3 seconds. The channel lights on the remote will be flashing.
3. Press the channel number (1-5) for the shade to be added or removed from. If the shade is added, it will shift once and if the shade is removed it will shift twice.
4. Press and hold the SET button, in the battery section of the remote, for 3 seconds.

Set or Clear the Upper Limit of a Shade

To avoid any unwanted setup or change to limits of other shades, we recommend that the shade be programmed on its own channel or that other shades are turned off until the limit setting is complete

1. Move the shade to the desired upper limit.
2. Remove the battery cover on the remote, then using a pin press hold the RESET button for 2 seconds. The channel lights on the remote will be flashing.

3. Press the channel number (1-5) of the shades for which the limit is to be set or cleared.
4. To set the upper limit, simply press the OPEN button on the remote once. To clear the upper limit, press and hold the OPEN button for one second. If the limit has been set, the shade will shift once and if the limit is cleared, the shade will shift twice.

Set or Clear the Lower Limit

1. Move the shade to the desired lower limit.
2. Remove the battery cover on the remote, then using a pin press and hold the reset button for 2 seconds. The channel lights on the remote will be flashing.
3. Press the channel number (1-5) of the shade for which the limit is to be set or cleared.
4. To set the lower limit, simply press the CLOSE button on the remote once. To clear the lower limit, press and hold the CLOSE button for 1 second. If the limit has been set, the shade will shift once and if the limit is cleared, the shade will shift twice.

Set or Clear the Favourite Limit of a Shade

1. Move the shade to the desired favourite location.
2. Remove the battery cover on the remote, then press and hold the SET button for 3 seconds. The channel lights on the remote will be flashing.
3. Press the channel number (1-5) of the shade for which the location is to be set or cleared.
4. To save the location, simply press the (☆) button on the remote once. To clear the location, press and hold the (☆) button for 1 second. If the location has been set, the shade will shift once and if the location is cleared the shade will shift twice.